

## Parent/Guardian Consent Form

This section **must** be completed for Registered User's **under 18 years of age. To be completed by the parent/guardian**

I, .....  
[full name of parent/guardian]

of .....  
[home address]

..... State/Territory: ..... Postcode: .....

Phone: (Home): ..... (Mob): .....

Email: .....

am the parent/guardian of .....(the Registered User named in Section 1). I consent to them using the Duke of Edinburgh's International Award – Australia (The Duke of Ed Framework) under the supervision of:

.....  
[name of Duke of Ed Centre (e.g. School/Organisation/Group)]

and to them undertaking activities to fulfil the requirements of The Duke of Ed Framework.

### REQUIREMENTS AND CONDITIONS

1. I understand that the Registered User cannot participate in The Duke of Ed until this form has been completed and returned to the relevant Duke of Ed Centre with the applicable registration fee and has then been accepted by The Duke of Ed Centre.
2. I consent to the Duke of Ed Centre and any other individuals, including Volunteers<sup>#</sup>, who are involved in or assist in organising of the Duke of Ed, and hired transportation drivers, transporting the Registered User for the purpose of participating in activities or functions related to the Duke of Ed Framework, as required. I understand that the Duke of Ed Centre will notify me in advance of when and where such travel will take place.
3. I understand that certain activities are considered high-risk and that high-risk activities are not covered by the insurance arrangements of the National Award Authority ([www.dukeofed.com.au](http://www.dukeofed.com.au)). I understand that the responsibility for all risks arising from the Registered User's participation in the Duke of Ed is placed solely upon the Registered User.
4. I authorise employees, officers or agents of the Duke of Ed Centre and any other individuals who participate in, are involved in or assist in organising the Duke of Ed, in the event of any accident, injury, illness or loss suffered by the Registered User whilst participating in, or travelling to and from, any activities or functions related to the Duke of Ed, to obtain any necessary medical assistance or treatment including, but not limited to, engaging any doctors, nurses or hospital accommodation.
5. I consent to pay all such doctors, nurses or hospital accommodation fees and expenses incurred on behalf of the Registered User as a result of any such accident, injury, illness or loss suffered by the Registered User whilst participating in, or travelling to and from, any activities or functions related to the Duke of Ed.

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6. I consent to and understand the photographs may be taken of the Registered User participating in certain activities related to the Duke of Ed Framework and such photographs may be used for promotion purposes provided an appropriate release form has been signed by both the Registered User and their parent/guardian.
7. I have read and understood the different levels and requirements of the Duke of Ed Framework as set out in the Duke of Ed Framework at the end of this document (See also Duke of Ed Handbook Australia or <https://dukeofed.com.au/about-the-award/award-framework/>).
8. I understand every Registered User must participate in the Duke of Ed through a Duke of Ed Centre that has the discretion to accept or reject Registered User and proposed activities to be undertaken as part of the Duke of Ed Framework.
9. I understand that the Registered User cannot commence any Section of the Duke of Ed Framework until: I have satisfied myself that any Volunteer nominated by the Registered User, who is not an employee of the Duke of Ed Centre, is suitably experienced and/or qualified to instruct/supervise/assess that Section of the Duke of Ed; and until any relevant Volunteers have completed and returned required documentation to the Duke of Ed Centre.
10. I understand that upon acceptance into the Duke of Ed Framework by the Duke of Ed Centre, the Registered User will gain access to the Online Record Book (ORB). The Registered User will read the requirements of the Duke of Ed Framework contained in the Record Book/ORB/www.dukeofed.com.au prior to commencing activities in relation to the Duke of Ed Framework. I understand that the Duke of Ed Centre has the discretion to determine whether the requirements have been met and therefore whether a Bronze, Silver or Gold certification should be issued.
11. I understand that:
- a Registered User must not drive a motor vehicle or transport other Registered User participating in activities related to the Duke of Ed Framework, unless the Registered User holds an appropriate and valid driver's licence and there is appropriate third-party insurance in place to cover any person injured as a consequence of the Registered User's driving; and
  - a Registered User must not be driven by any individual who is not involved in or assisting in organising the Duke of Ed Framework, for the purposes of participating in the Duke of Ed unless the individual holds an appropriate and valid driver's licence and there is appropriate third-party insurance in place to cover any person injured as a consequence of the individual's driving.
12. I understand that Registered User's are required to comply with the Duke of Ed Framework requirements contained in the Record Book/ORB/www.dukeofed.com.au, the policies of the relevant National or State/Territory Award Operating Authority (as amended from time to time) and requirements of the State/Territory Award Operating Authority and Duke of Ed Centre in relation to emergency plans, assessment of activities and the conduct of Adventurous Journeys related to the Duke of Ed Framework and understand that the Duke of Ed Centre may withdraw their approval to the Registered User's participation in the Duke of Ed if they do not comply.
13. I consent to the provision of any personal information that has been provided (including Registered User data) to the Duke of Ed Centre, State/Territory Award Operating Authority (AOA) or National Award Operator (NAO). I consent to this information being treated in accordance with the provisions of the Privacy Policy of the relevant National Award Authority or State/Territory Award AOA (as amended from time to time), the Australian Privacy Principles contained in the Privacy Act 1988 (Cth),

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and any other privacy legislation, standards, guidelines or instructions binding on them under privacy legislation.

14. **Privacy:** The NAO and State/Territory AOAs are committed to respecting your privacy. Personal information is collected on this Form for the purpose of participating in the Duke of Ed Framework. Registered Users who do not provide this information to us cannot participate (note that non-provision of Registered User data does not have this consequence). We may also use your personal information to send you information about other Duke of Ed activities or events which we believe may be of interest to you. We may disclose this information to other Australian and international organisations and service providers who assist us in the operation and administration of the Duke of Ed Framework. Further detail is available in our [Privacy Policy](#).

**Please ✓ if accepted:**

I have read, understood and agree to comply with, the Requirements and Conditions of the Registered User's participation in the Duke of Edinburgh's International Award, as described above and on the website [www.dukeofed.com.au](http://www.dukeofed.com.au).

Parent/Guardian Signature: .....

Date: .....

The Duke of Ed Centre agrees to accept the abovementioned as a Registered User of the Duke of Ed Framework according to the Requirements and Conditions as described above and on the website: [www.dukeofed.com.au](http://www.dukeofed.com.au)

Signed on behalf of The Duke of Ed Centre:

Duke of Ed Leader Name: .....

Signature.....

Date: .....

**Please return the completed form and registration fee payment to the Duke of Ed Centre**

#For the purposes of the Duke of Ed Framework, and therefore this document, a "Volunteer" means anyone over the age of 18 who assists with the Duke of Ed Framework, either in a paid or unpaid capacity. This includes all Duke of Ed Leaders, Assessors and Supervisors.

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### Duke of Ed Framework

The Duke of Ed Framework has three levels; **Bronze, Silver** and **Gold**. Each of these levels is made up of four Sections: Physical Recreation, Skills, Voluntary Service and Adventurous Journey. Gold level has an additional requirement – Gold Residential Project. All Duke of Ed Registered User's must be registered with a Duke of Ed Centre. The Duke of Ed Centre must approve activity Assessors prior to Registered User's undertaking any Duke of Ed Framework activities with them.

**Duke of Ed Registered User's design their own Duke of Ed Framework by selecting activities that interest them and then set their goals according to the following minimum requirements (summarised in the table below). Full requirements for achieving a Duke of Ed level are set out in more detail in The Duke of Ed Handbook Australia - <https://dukeofed.com.au/resource/handbook/>**

	 <b>Bronze</b> Minimum time 6 months	 <b>Silver</b> Minimum time 6 months	 <b>Gold</b> Minimum time 12 months
 <b>Voluntary Service</b>	3 Months	6 Months	12 Months
 <b>Physical Recreation</b>	3 Months	6 Months	12 Months
 <b>Skills</b>	3 Months	6 Months	12 Months
 <b>Adventurous Journey</b>	2 Days, 1 Night - Practice journey/s - Qualifying journey	3 Days, 2 Nights - Practice journey/s - Qualifying journey	4 Days, 3 Nights - Practice journey/s - Qualifying journey
 <b>Gold Residential Project</b>	N/A Gold level only	N/A Gold level only	5 Days, 4 nights
	Averaging 1 hour p/w + additional 3 months for major section in <b>Voluntary Service, Physical Recreation or Skills</b>	Averaging 1 hour p/w + additional 6 months for major section if <b>Bronze</b> Level not completed	Averaging 1 hour p/w + additional 6 months for major section if <b>Silver</b> Level not completed

- Any young person aged 14 to 24 can become a Duke of Ed Registered User.
  - At Bronze level, if a person is aged 13 but is part of a school year /peer cohort where the majority are 14 years or older, then that young person can start their Bronze Duke of Ed with the rest of the group with the approval of The Duke of Ed Leader.
  - If a young person is a direct entrant at Silver level, they must be 15 years old to commence the Duke of Ed. A young person may commence Silver level before they are 15 years old, with the approval of the Duke of Ed Leader, if they have completed their Bronze Award.
  - If a young person is a direct entrant at Gold level, they must be at least 16 years old to commence the Duke of Ed.
  - A young person may commence using the Gold Duke of Ed before they are 16 years old if they have completed their Silver level.
  - No activity undertaken before a Registered User's qualifying age, as listed above, maybe counted towards the Duke of Ed.
  - Completion before the 25th birthday means completing and logging all activity for each of the Sections.

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Final submission and sign-off (including Assessor sign-off) after the 25th birthday is allowed where delays are outside the Registered User's control.

- Completion of an activity towards the Duke of Ed Framework after the 25th birthday may be approved by the NAO, via the National CEO or their delegate, if the reason for the delay is ill health or circumstances that could not be anticipated by the Registered User, but only where 80% of the overall requirements for the level have been completed.
2. Parent/Guardian consent is required for Registered User's aged under 18 years.
  3. All Registered User's must sign the Participation Agreement.
  4. The Standards of achieving a Duke of Ed level are individual effort, perseverance and progress.
  5. Whilst the Duke of Ed Framework may be offered within School, University, work-time, custody or extra-curricular activity, individuals choose to use the Duke of Ed Framework and must commit a substantial amount of their free time to undertake their activities.