

PARENT/GUARDIAN CONSENT FORM

This section **must** be completed for Participants **under 18 years of age**.

To be completed by the parent/guardian

I,
[full name of parent/guardian]

of
[home address]

..... State/Territory: Postcode:

Phone: (Home): (Mob):

Email:

am the parent/guardian of (the Participant named in Section 1). I consent to them participating in The Duke of Edinburgh's International Award (The Duke of Ed) under the supervision of:

.....
[name of Award Centre (e.g. School/Organisation/Group)]

and to them undertaking activities to fulfil the requirements of The Duke of Ed.

REQUIREMENTS AND CONDITIONS

1. I understand that the Participant cannot participate in The Duke of Ed until this form has been completed and returned to the relevant Award Centre with the applicable registration fee and has then been accepted by the Award Centre.
2. I consent to the Award Centre and any other individuals, including Volunteers[#], who are involved in or assist in organising of The Duke of Ed, and hired transportation drivers, transporting the Participant for the purpose of participating in activities or functions related to The Duke of Ed, as required. I understand that the Award Centre will notify me in advance of when and where such travel will take place.
3. I understand that certain activities are considered high-risk and that high-risk activities are not covered by the insurance arrangements of the National Award Authority (www.dukeofed.com.au). I understand that the responsibility for all risks arising from the Participant's participation in the Award is placed solely upon the Participant.
4. I authorise employees, officers or agents of the Award Centre and any other individuals who participate in, are involved in or assist in organising The Duke of Ed, in the event of any accident, injury, illness or loss suffered by the Participant whilst participating in, or travelling to and from, any activities or functions related to The Duke of Ed, to obtain any necessary medical assistance or treatment including, but not limited to, engaging any doctors, nurses or hospital accommodation.
5. I consent to pay all such doctors, nurses or hospital accommodation fees and expenses incurred on behalf of the Participant as a result of any such accident, injury, illness or loss suffered by the Participant whilst participating in, or travelling to and from, any activities or functions related to The Duke of Ed.
6. I consent to and understand the photographs may be taken of the Participant participating in certain activities related to The Duke of Ed and such photographs may be used for promotion purposes provided an

appropriate release form has been signed by both the Participant and their parent/guardian.

7. I have read and understood the different levels and requirements of The Duke of Ed as set out in the Award Framework at the end of this document (See also Award Handbook or <https://dukeofed.com.au/about-the-award/award-framework/>).

8. I understand every Participant must participate in The Duke of Ed through an Award Centre that has the discretion to accept or reject Participants and proposed activities to be undertaken as part of the Duke of Ed.

9. I understand that the Participant cannot commence any Section of The Duke of Ed until: I have satisfied myself that any Volunteer nominated by the Participant, who is not an employee of the Award Centre, is suitably experienced and/or qualified to instruct/supervise/assess that Section of The Duke of Ed; and until any relevant Volunteers have completed and returned required documentation to the Award Centre.

10. I understand that upon acceptance into The Duke of Ed by the Award Centre, the Participant will gain access to the Online Record Book (ORB). The Participant will read the requirements of The Duke of Ed contained in the Record Book/ORB/www.dukeofed.com.au prior to commencing activities in relation to The Duke of Ed. I understand that the Award Centre has the discretion to determine whether the requirements have been met and therefore whether a Bronze, Silver or Gold certification should be issued.

11. I understand that:

- a. a Participant must not drive a motor vehicle or transport other Participants participating in activities related to The Duke of Ed, unless the Participant holds an appropriate and valid driver's licence and there is appropriate third-party insurance in place to cover any person injured as a consequence of the Participant's driving; and
- b. a Participant must not be driven by any individual who is not involved in or assisting in organising The Duke of Ed, for the purposes of participating in The Duke of Ed unless the individual holds an appropriate and valid driver's licence and there is appropriate third-party insurance in place to cover any person injured as a consequence of the individual's driving.

12. I understand that Participants are required to comply with The Duke of Ed requirements contained in the Record Book/ORB/www.dukeofed.com.au, the policies of the relevant National or State/Territory Award Operating Authority (as amended from time to time) and requirements of the State/Territory Award Operating Authority and Award Centre in relation to emergency plans, assessment of activities and the conduct of Adventurous Journeys related to The Duke of Ed and understand that Award Centres may withdraw their approval to the Participant's participation in The Duke of Ed if they do not comply.

13. I consent to the provision of any personal information that has been provided (including Participant data) to the Award Centre, State/Territory Award Operating Authority (AOA) or National Award Operator (NAO). I consent to this information being treated in accordance with the provisions of the Privacy Policy of the relevant National Award Authority or State/Territory Award AOA (as amended from time to time), the Australian Privacy Principles contained in the Privacy Act 1988 (Cth), and any other privacy legislation, standards, guidelines or instructions binding on them under privacy legislation.

14. **Privacy:** The NAO and and State/Territory AOAs are committed to respecting your privacy. Personal information is collected on this Form for the purpose of participating in The Duke of Ed. Participants who do not provide this information to us cannot participate (note that non-provision of Participant data does not have this consequence). We may also use your personal information to send you information about other Award activities or events which we believe may be of interest to you. We may disclose this information to other Australian and international organisations and service providers who assist us in the operation and administration of The Duke of Ed. Further detail is available in our [Privacy Policy](#).

Please ✓ if accepted:

I have read, understood and agree to comply with, the Requirements and Conditions of the Participants participation in The Duke of Edinburgh’s International Award, as described above and on the website www.dukeofed.com.au.

Parent/Guardian Signature:

Date:

The Award Centre agrees to accept the abovementioned as a Participant of The Duke of Ed according to the Requirements and Conditions as described above and on the website:

www.dukeofed.com.au

Signed on behalf of the Award Centre:

Award Leader Name:

Signature.....

Date:

PLEASE RETURN COMPLETED FORM AND REGISTRATION FEE PAYMENT TO THE AWARD CENTRE

#For the purposes of The Duke of Ed, and therefore this document, a “Volunteer” means anyone over the age of 18 who assists with The Duke of Ed, either in a paid or unpaid capacity. This includes all Award Leaders, Assessors and Supervisors.

DUKE OF ED FRAMEWORK

The Duke of Ed has three levels; **Bronze**, **Silver** and **Gold**. Each of these levels is made up of four Sections: Physical Recreation, Skills, Voluntary Service and Adventurous Journey. Gold level has an additional requirement – Gold Residential Project. All Duke of Ed Participants must be registered with an Award Centre. The Award Centre must approve activity Assessors prior to Participants undertaking any Duke of Ed activities with them.

Duke of Ed Participants design their own program by selecting activities that interest them and then set their goals according to the following minimum requirements (summarised in the table below). Full requirements for achieving a Duke of Ed level are set out in more detail in The Australian Award Handbook - <https://dukeofed.com.au/resource/handbook/>

	BRONZE	SILVER	GOLD
Skill	3 months*	6 months*	12 months*
Voluntary Service	3 months*	6 months*	12 months*
Physical Recreation	3 months*	6 months*	12 months*
Plus for the major Section	All Participants must complete an additional 3 months in either Skill, Service or Physical Recreation.	Participants who have not achieved a Bronze level must complete an additional 6 months in either Skill, Service or Physical Recreation.	Participants who have not achieved a Silver level must complete an additional 6 months in either Skill, Service or Physical Recreation.
Adventurous Journey	2 days + 1 night**	3 days + 2 nights**	4 days + 3 nights**
Gold Residential Project	N/A	N/A	5 days + 4 nights
Minimum age to start	14 years	15 years	16 years
Minimum duration to finish (without exception)	6 Months	Bronze Awardees: 6 Months Direct entrants: 12 Months	Silver Awardees: 12 Months Direct entrants: 18 months
Maximum age to finish (without exception)	Before 25 th birthday	Before 25 th birthday	Before 25 th birthday

*These are minimum time requirements and are expressed in whole months, during which there should be regular commitment. **Regular** time commitment is at least one (1) hour per week, two (2) hours per two weeks or four (4) hours per four weeks. Duke of Ed Participants are encouraged to continue their activities beyond the minimum time. Refer to the section about time requirements in the Australian Award Handbook for further important information.

**Satisfactory completion of the Adventurous Journey Section includes preparation and training appropriate for the journeys being undertaken and at least one practice journey of a similar nature and duration to the qualifying journey. See The Australian Award Handbook for more details – <https://dukeofed.com.au/resource/handbook/>

1. Any young person aged 14 to 24 can become a Duke of Ed Participant.
 - At Bronze level, if a person is aged 13 but is part of a school year /peer cohort where the majority are 14 years or older, then that young person can start their Bronze Duke of Ed with the rest of the group with the approval of the Award Leader.
 - If a young person is a direct entrant at Silver level, they must be 15 years old to commence The Duke of Ed. A young person may commence Silver level before they are 15 years old, with the approval of the Award Leader, if they have completed their Bronze Award.
 - If a young person is a direct entrant at Gold level, they must be at least 16 years old to commence The Duke of Ed.
 - A young person may commence using the Gold Duke of Ed before they are 16 years old if they have completed their Silver level.
 - No activity undertaken before a Participant's qualifying age, as listed above, maybe counted towards The Duke of Ed.
 - Completion before the 25th birthday means completing and logging all activity for each of the Sections. Final submission and sign-off (including Assessor sign-off) after the 25th birthday is allowed where delays are outside the Participant's control.
 - Completion of an activity towards The Duke of Ed after the 25th birthday may be approved by the NAO, via the National CEO or their delegate, if the reason for the delay is ill health or circumstances that could not be anticipated by the Participant, but only where 80% of the overall requirements for the level have been completed.
2. Parent/Guardian consent is required for Participants aged under 18 years.
3. All Participants must sign the Participation Agreement.
4. The Standards of achieving a Duke of Ed level are individual effort, perseverance and progress.
5. Whilst The Duke of Ed may be offered within School, University, work-time, custody or extra-curricular activity, individuals choose to do a program and must commit a substantial amount of their free time to undertake their activities.